

**APPLICANT ACKNOWLEDGES AND AGREES THAT:**

- A non-refundable Application Fee will be paid per applicant. Fee is to be paid by check, money order or credit card authorization.
- This application, and each prospective occupant, are subject to approval and acceptance by the Landlord.
- If this application is not approved and accepted by the Landlord, the Holding Deposit shall be refunded in full.
- After approval and acceptance by the Landlord, the applicant shall execute the proposed lease with mutually agreed upon additional terms, if any, within 2 business days of notice of acceptance by the Landlord.
- Holding fee is refundable if applicant cancels within 72 hours of application or is denied by management.
- Holding fee is non-refundable if applicant cancels after 72 hours after date of application.
- If a lease is signed by the Applicant and the Landlord, the Deposit will be applied toward applicant's security deposit.
- After approval and acceptance by the Landlord, the applicant shall execute the proposed lease with mutually agreed upon additional terms, if any, within 2 business days of notice of acceptance by the Landlord.
- \_\_\_\_\_ I acknowledge that the Security Deposit is due within 48 hours of approval and acceptance by Landlord.  
*Initial*
- It is understood that the premises are to be used as a residential dwelling to be occupied by not more than the persons listed in this application, and the occupancy is subject to possession being delivered by the present occupant. Any and all personal property placed in the Premises shall be at the Applicant's risk and the Applicant shall insure the same. Application is being made for the premises in its present condition, unless otherwise indicated.

**At move-in the following will be required:**

- Pay the prorated amount of the first month's rent and any other fees required (i.e. pet fees, pet rent, storage rent, etc.)
- If moving in after the 20th, the full rent for the following month will be paid at the time of move-in.
- If applicable, a key deposit (each applicant over 16 years)
- Eighty percent carpet and padding installed at time of move-in
- Vehicle registration
- Resident is responsible to have the utilities turned prior to their scheduled move in date.

WHERE CAN YOU BE REACHED PRIOR TO LEASE TERM?

Cell: \_\_\_\_\_

Office: \_\_\_\_\_

Home: \_\_\_\_\_

## RENTAL APPLICATION

Applicant Information										
Property Applying For:					Move-In Date Requested:					
Last Name:			First:				Middle:			
Date of Birth:		SSN:			Drivers Lic #:			State:		
Phone:				E-Mail:						
Current Address:										
City:				State:			Zip Code:			
Check One: Own		Rent	Monthly Payment:				How Long? Yrs:		Mos:	
Previous Address:										
City:				State:			Zip Code:			
Check One: Owned		Rented	Monthly Payment:				How Long? Yrs:		Mos:	
Employment Information										
Current Employer:					Address:					
Phone:			Fax:			How Long? Yrs:		Mos:		
Position/Occupation:					Monthly Income:					
Previous Employer:					Address:					
Phone:			Fax:			How Long? Yrs:		Mos:		
Position/Occupation:					Monthly Income:					
Emergency Contact										
Name of a person not residing with you:										
Address:						Phone:				
City:				State:			Zip Code:			
Relationship:										
Co-Applicant Information										
Last Name:			First:				Middle:			
Date of Birth:		SSN:			Drivers Lic #:			State:		
Phone:				E-Mail:						
Current Address:										
City:				State:			Zip Code:			
Check One: Own		Rent	Monthly Payment:				How Long? Yrs:		Mos:	
Current Employer:					Address:					
Phone:			Fax:			How Long? Yrs:		Mos:		
Position/Occupation:					Monthly Income:					
Other Persons to Occupy the Property										
Name:				Relationship:			DOB:			
Pets: Dog		Cat	Other:		Breed:		Size (lbs):		Age:	Name:

# Capital Investment Advisors, LLC

## Rental Application

HAVE YOU EVER BEEN EVICTED OR FORCED TO LEAVE A PROPERTY? YES \_\_\_\_\_ NO \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A CRIME? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, WHAT? \_\_\_\_\_

I understand I acquire no rights in a unit/apartment until I sign this agreement AND submit a holding fee/deposit in the amount of \$\_\_\_\_\_. Upon approval of tenancy and the signing of a Lease/Rental Agreement, this fee will be credited against my deposit and/or first month's rent. In consideration for the Landlord holding this property on my behalf, located at \_\_\_\_\_

I hereby waive all my rights to the return of said holding fee/deposit and said fee shall be retained as liquidated damages in the event I do not choose to enter into the Lease/Rental Agreement applied for herein, or decide not to move in and complete the transaction. In the event this application for tenancy is not accepted, any holding/deposit fee shall be returned to the Applicant.

NON REFUNDABLE APPLICATION/CREDIT CHECK FEE \$\_\_\_\_\_

I/WE REPRESENT THAT THE PREMISES SHALL NOT BE USED FOR ANY ILLEGAL OR RESTRICTED PURPOSE(S) AND CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY/OUR KNOWLEDGE.

I/WE HEREBY AUTHORIZE THE PERSON OR FIRM TO WHOM THIS APPLICATION IS MADE, ANY CREDIT BUREAU, OR OTHER INVESTIGATIVE AGENCY EMPLOYED BY SUCH PERSON TO OBTAIN RECORDS OF CRIMINAL HISTORY, INVESTIGATE THE REFERENCES HEREIN LISTED OR STATEMENTS OR OTHER DATA OBTAINED FROM ME OR FROM ANY OTHER PERSON PERTAINING TO MY CREDIT AND FINANCIAL RESPONSIBILITY.

By checking this box and typing my name below, I am electronically signing my application\*

Signature of Applicant:	Date:	<b>I am aware that an incomplete application causes a delay in processing and may result in denial of tenancy.</b>
Signature of Co-Applicant:	Date:	
<b>EQUAL HOUSING OPPORTUNITY</b>		

*\* An electronic signature has the same legal effect and can be enforced in the same way as a written signature.*

*It shall be unlawful discriminatory housing practice to discriminate on the basis of race, color, religion, national origin, sex, elderliness, familial status or handicap.*

